

To send a file:

- 1) Create an account on www.sirona-connect.com and follow the prompts for activating the account (if you already have an account, proceed to step 3).
- 2) After account activation, log into your account and add **NDX Albensi** to the list of Favorite Laboratories.
- 3) Log into your Cerec software and complete the digital scan.
- 4) After completing scan acquisition and marking the margin, proceed to the Connect step and enter Login info.
- 5) Review your order and restoration information then click *Enter Order Data*.
- 6) Once the upload is complete, select *NDX Albensi* and desired return date.
- 7) Click *Add Additional Information* and enter gender, age, comments, and upload any additional files for the case. If model-less, please specify.
- 8) Review information and click *Submit Cart*.
- 9) Enter your user name and password once again and the case submission is complete.



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Should you have questions regarding the products, services and/or processes associated with submitting digital files to NDX Albensi, please contact us directly at **800.734.3064** or **IOSfiles@albensilab.com**.

